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Federal Transit Administration
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Denver, CO 80294
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September 30, 2023

Mr. Luke Reiner, Director
Wyoming Department of Transportation
5300 Bishop Boulevard
Cheyenne, WY 82009

Subject: Approval of Cheyenne and Casper FY 2024 Unified Planning Work Programs

Dear Mr. Westby:

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) have jointly reviewed the FY 2024 Unified Work Programs (UPWPs) for the Casper Area and Cheyenne Area Metropolitan Planning Organizations (MPOs) submitted by your office. The FY 2024 UPWP planning documents identify the transportation planning activities to be undertaken in the metropolitan areas during the fiscal year from October 1, 2023 through September 30, 2024 funded with federal and local funds. The Cheyenne Area MPO Policy Committee approved its UPWP on September 21, 2023. The Casper Area MPO Policy Committee approved its UPWP on June 15, 2023.

WYDOT planning staff reviewed the documents and confirmed the documents are substantially in compliance with the applicable Federal directives. After reviewing the documents, FHWA and FTA concur with the finding of WYDOT staff that the UPWPs meet the requirements of 23 Code of Federal Regulations (CFR) 450.308 and FTA Circular 8100.1D (as applicable).

This authorization is subject to the availability of funds. FHWA Planning and Research funds shall be administered in accordance with the provisions of 49 CFR and 23 CFR Part 420. All work program activities must be eligible under 23 U.S.C. 134, 135, 505 or 49 U.S.C. 5303-5305, 5313(b) and the provision of 23 CFR 420 and 23 CFR 450. Annual progress and financial summaries shall be submitted within 90 days after the end of the report period, in accordance with 23 CFR 420.117(c). As federal guidance is developed to implement the new requirement for a 2.5% planning fund expenditure on Safe and Accessible Transportation Options, staff will assist MPOs as they work to identify and document specific MPO activities that meet this requirement in the next UPWPs.

Approval of the UPWPs is not a Federal aid eligibility determination, nor does it constitute an obligation of Federal funds. Each project must satisfy the specific requirements of the program from which federal funds are to be derived, as well as the other federal requirements appropriate before the use of those federal funds can be authorized. Additionally, the approval of the UPWPs will expire on September 30, 2024.

Upon receipt of this approval letter, we request that you inform both the Casper Area and Cheyenne MPOs that their UPWPs have been approved. We appreciate the efforts and cooperation of your staff in reviewing and coordinating the UPWPs with the MPOs. If you have any questions concerning this joint approval action, please contact Mr. Richard Duran of FHWA at (307) 771-2941 or Peter Hadley of FTA at (303) 362-2393.

Sincerely,

Sincerely,

Carlos Machado
Division Administrator
FHWA Wyoming Division

Cindy Terwilliger
Regional Administrator
FTA Region 8

cc: Mr. Jeff Noffsinger, Cheyenne MPO
Ms. Beth Andress, Casper MPO
Mr. Mark Gillett, P.E., Chief Engineer, WYDOT
Mr. Mark Wingate, P.E., State Planning Engineer, WYDOT
Ms. Julianne Monahan, Planning & Policy Analyst, WYDOT
Ms. Sara Janes-Ellis, Local Government Coordinator, WYDOT
Mr. Brenden Schaefer, P.E., State Systems Engineer, WYDOT